Maharashtra State Council Of Examination , Pune
OBJECTIVE QUESTION
FINAL ANSWER KEY GCC - TBC JANUARY 2026 EXAM BATCH - '201'

SrNo	Question	Option_A	Option_B	Option_C	Option_D	Provisional Answer	Final Answer
1	.Avi is extension of _____ __ file.	Image	Audio	Audio Video	None Of Above	C	C
2	.bmp is ---------- file extension.	MS-paint	Photoshop	Coral draw	PageMaker	A	A
3	A folder is also called as Directory	TRUE	FALSE			A	A
4	.Bmp is extension of _____ __ file.	Bitmap	Executable	Wordpad	None Of Above	A	A
5	.Docx is _____ file extension.	Notepad	Word 2003	Word 2007 to 2019	Word 97	C	C
6	……. ……. is not valid version of MS Office	Office XP	Office Vista	Office 2007	None of above	B	B
7	In MS Word, Ctrl+S is for ___	Scenarios	Size	Save	Spelling Check	C	C
8	In MS-Word 2019 _____ __ Is not a alignment.	Left	Right	Bottom	Justify	C	C
9	we can select page border style using option in _____ tab in MS Word 2019 .	page border tab	page layout tab	Border Tab	alignment tab	B	B
10	you want to cut some matter to move another place …….used.	cut	close	delete	up	A	A
11	_____ options are available under freeze panes in view tab?	freeze panes	freeze top row	freeze first column	All of these	D	D
12	_____ Can be used for different mathematical calculations in Excel.	Autofill	Text	Mid	Formula	D	D
13	_____ Types of orientation are available in Ms-Excel	3	2	4	5	B	B
14	_____ application is most suited for a bar chart	Word Processor	Database	DOS	Spreadsheet	D	D
15	_____ Bar is given at the top side of 'Opening screen' in Excel	Status	Title	Access	Tool	B	B
16	.pptx is the extension of _____ _	Excel	Access	PowerPoint	Word	C	C
17	_____ view is used to adjust or arrange the matter in the slide.	Slide	Slide Show	Outline	Slide Sorter	C	C
18	_____ are Transitions available in MS - Powerpoint	Fade	Push	Wipe	All of these	D	D
19	_____ option is used to see slide show at some particular time interval.	Time	Rehearse Time	Automatic	Watch	B	B
20	_____ view is useful to create a slide	Outline	Normal	Print Layout	None of these	B	B
21	____ is Search Engine.	World Wide Web	HTTP	HTML	Gopher	D	D
22	____ key is used to see all the list of Internet Addresses.	F1	F2	F3	F4	D	D
23	____ Option is used to store incomplete or temporary message in E-Mail.	Draft	Inbox	Sent Box	None of above	A	A
24	_____ is a worldwide system of network.	LAN	Internet	Bluetooth	Infrared	B	B
25	_____ Is an application software.	Internet Explorer	Interpreter	Complier	Hyperlink	A	A